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872

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
July 31, 2003

**SUBJECT:** FOURTH AMENDMENT TO LEASE – DEPARTMENT OF INFORMATION TECHNOLOGY, 1111 SPRUCE STREET, RIVERSIDE

**RECOMMENDED MOTION:** That the Board of Supervisors approve the attached Fourth Amendment to Lease Agreement and authorize the Chairman of the Board to execute the same on behalf of the County.

**BACKGROUND:** The Department of Information Technology has occupied office space at 1111 Spruce Street in Riverside, since October 1998 under a lease agreement between the County and Daniel C. Burke, et al. The department desires to vacate the premises and this Fourth Amendment to Lease seeks to achieve this move in two stages.

Departmental Concurrence

Effective June 1, 2003, the leased space is reduced from 10,641 to 4,206 square feet with a corresponding rent reduction and relocation of staff to other existing offices. Additionally, the term of the lease for the reduced space is extended to September 30, 2003, which will enable the remaining staff to fully vacate the premises.

(Continued on page 2)

MJS:HR:aw  
8.482

*Michael J. Sylvester*  
MICHAEL J. SYLVESTER, Director  
Department of Facilities Management

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 13,375.08	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 13,375.08	Budget Adjustment:	NO
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	03/04
<b>SOURCE OF FUNDS:</b> 7400100000 — Information Technology Budget				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE.**

- Policy
- Consent
- Policy
- Consent
- Dept't Recomm.:
- Per Exec. Ofc.:

County Executive Office Signature *Gene Summers*

Prev. Agn. Ref.: 3.14; May 1, 2001 | District: 1 | Agenda Number:

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

**3.32**

Board of Supervisors  
FORM 11: FOURTH AMENDMENT TO LEASE – DEPARTMENT OF INFORMATION  
TECHNOLOGY, 1111 SPRUCE STREET, RIVERSIDE

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**BACKGROUND:** (Continued)

The Fourth Amendment to Lease Agreement is summarized below:

Lessor and Address: Daniel C. Burke, Michael P. Burke,  
Adrienne C. Burke and Eliane Ortuno  
28 Hammond, Suite F  
Irvine, CA 92507

Location: 1111 Spruce Street, Riverside

Rent:	From:	To:
	\$1.06 per square foot	\$1.06 per square foot
	\$11,308.38 per month	\$4,458.36 per month

Size:	From:	To:
	10,641 square feet	4,206 square feet

Term: Extended to September 30, 2003.

County Counsel has reviewed and approved the attached document as to form.